

DODGE COUNTY EXECUTIVE COMMITTEE

OCTOBER 5, 2020 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert, Kottke, Marsik, Schaefer, J. Schmitt (arrived at 8:32 a.m.), and Sheahan-Malloy.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson (by phone); Emergency Management Deputy Director Joe Meagher; Clearview Executive Director Ed Somers (by phone); Information Technology Director Justin Reynolds; Planning and Economic Development Administrator Nate Olson; Land Resources and Parks Director Bill Ehlenbeck; Dodge County Chief Deputy Sheriff Scott Mittelstadt; ThriveED Executive Director Vicki Pratt; ThriveED Managing Director of Business Development Deb Reinbold; County Board Supervisor Jeffrey Caine; County Board Supervisor Timothy Kemmel; Several Members of the Public; WBEV Reporter Kevin Haugen; and Daily Citizen Reporter Ken Thomas.

There were no Non-Committee Member County Board Supervisors requesting payment for attending the meeting.

Citizen Members present voiced their concerns with the Public Health Ordinance, the mask mandate, and the Wisconsin Counties Association (WCA) Guidance.

Motion by Marsik seconded by Schaefer to approve the September 14, 2020, and the September 22, 2020 minutes, as presented. Motion carried.

There was no discussion on Resolutions from other Counties.

ThriveED Executive Director Vicki Pratt, and ThriveED Managing Director of Business Development Deb Reinbold appeared before the Committee to provide an update on the ThriveED Dodge County Activity. Ms. Reinbold reported that a memo was provided to the Committee members regarding her activities in Dodge County between June 1, 2020 and September 25, 2020. Ms. Pratt commented that a goal of ThriveED is to be active with businesses, and partner with communities to prepare them for business opportunities. Ms. Pratt further reported that ThriveED will soon begin pre-campaign work for the years 2022-2026.

Dodge County Clerk Karen Gibson reviewed the document entitled *Proposed agenda items for October 20, 2020 CB Meeting*, that was included in the packet materials.

Planning and Economic Development Administrator Nate Olson provided an oral report to the Committee regarding the close out of the Community Development Block Grant (CDBG) Funding. Mr. Olson reported that a memo from MSA Professional Services Community Development Specialist Art Bahr was included in the packet materials. Mr. Olson updated the Committee on the total cash on hand and accounts receivable amounts, and highlighted the closeout options. Mr. Olson commented that a decision on which option to go with needs to be made soon. It was Committee consensus to have Corporation Counsel Kimberly Nass draft two (2) Resolutions with one having the option to

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Page 2 of 3

remit the cash on hand to the Department of Administration (DOA), and the other Resolution with the option of Dodge County remitting the cash on hand and the account receivable amounts to the DOA. The draft Resolutions will be reviewed by the Executive Committee at the next meeting.

County Administrator Jim Mielke provided an oral report to the Committee regarding the Routes to Recovery Program. Mr. Mielke reported the combined total for the first and second applications is \$156,323, and the third application will be submitted by October 9, 2020 in an estimated amount of \$148,000. Mr. Mielke commented that expenses must be incurred and paid by November 6, 2020.

Emergency Management Deputy Director Joe Meagher provided an oral report to the Committee regarding Emergency Management activities. Mr. Meagher reported that Emergency Management is currently in the process of closing out fiscal year 2020 Plan of Work that follows the Federal fiscal year. Mr. Meagher further reported that Emergency Management is working with the Dodge County Public Health on setting up reoccurring COVID-19 testing sites. Corporation Counsel Kimberly Nass reported the status of contracts completed by the Corporation Counsel office.

Ms. Nass provided an oral report to the Committee regarding the Wisconsin Counties Association *Guidance in Implementing Regulations Surrounding Communicable Diseases*. Ms. Nass reported that the next step is for the Executive Committee and the Human Services and Health Board to review the WCA guidance document, and determine if an ordinance should be presented to the County Board for action. Dodge County Chief Deputy Sheriff Scott Mittelstadt commented that local law enforcement would appreciate input on the potential ordinance. Corporation Counsel will prepare a new draft ordinance to be reviewed by the Executive Committee at their next meeting, and by the Human Services and Health Board at their next meeting.

Chairman Kottke provided an oral report to the Committee regarding County Board Size Study Committee. Chairman Kottke reported that the County Board Size Study Committee will be meeting on October 8, 2020, at 10:00 a.m., and the members on this Committee are Supervisors Dave Guckenberger, Supervisor Karen Kuehl, Supervisor Donna Maly, Supervisor Joe Marsik, and Supervisor Tom Nickel.

Information Technology Director Justin Reynolds provided an oral report to the Committee regarding developing a scope for recording or broadcasting the County Board meetings. Mr. Reynolds provided the following documents to the Committee prior to the start of the meeting: A memo summarizing board recording statistics of Wisconsin Counties with a population of over 40,000, board recording statistics of the Top-10 NACo Counties, and Dodge County municipalities. Mr. Reynolds provided an overview of potential solutions. Mr. Reynolds commented that the Information Technology Committee will review the information at their October 6, 2020 Committee meeting.

Ms. Nass provided an oral report to the Committee regarding an Ordinance Amendment to Section 2.01 of County Board Rule 14. Ms. Nass reported that County Board Rule was modified to include the word “standing” in regards to a committee, as requested at the September 14, 2020 Executive Committee meeting. Motion by J. Schmitt, seconded by Frohling to forward the Ordinance Amendment to the County Board for consideration at the October 20, 2020 meeting. Motion carried.

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DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 3

Ms. Nass provided an oral report to the Committee regarding a potential amendment to County Board Rule 4, Order of Business. Ms. Nass commented that County Board Rule 4 would need to be amended if public comment is allowed at County Board meetings. Ms. Nass reported that her office researched adjacent counties to find out if they allow public comment at County Board meetings. Ms. Nass further reported that of the counties surveyed, half allowed for public comment at County Board meetings, and half do not allow public comment at County Board meetings. Ms. Nass further reported that most counties allow public comments at committee meetings, some counties have restrictions on public comment, and some counties require members of the public to register to speak. Ms. Nass commented that public comment should pertain to items on the agenda. The potential amendment to County Board Rule 4, Order of Business will be an agenda item on the next Executive Committee meeting.


Chairman Kottke reported that a draft Request for Proposals (RFP) for County Board Strategic Planning was included in the packet materials. Ms. Nass asked for Committee feedback on how to proceed with the RFP. The Committee continued with a discussion on the RFP for County Board Strategic Planning. Ms. Nass will continue to collect comments from Supervisors regarding their thoughts on the RFP for County Board Strategic Planning.

There was no discussion on the status of the Dodge County Declaration of Local State Emergency.

There was no oral Committee members Reports on Wisconsin Counties Association meetings.

Meeting adjourned at 10:48 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Thursday, October 29, 2020, at 4:00 p.m.**, Rooms H & I, located on the first floor of the Administration Building.



Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.